



# TONGANOXIE USD 464

**Tonganoxie USD 464 is not accepting Non-Resident applications unless one of the following conditions are met:**

- 1. Student was a Non-Residential USD 464 student during the 2020-2021 school year**
- 2. Student resides with a USD 464 student**
- 3. Student is the child of a current USD 464 employee**

## **NON-RESIDENT STUDENT ENROLLMENT PROCEDURE**

**Tonganoxie Unified School District 464's Non-Resident Admission Policy, JBC, states:**

Non-resident students are those who do not meet the definition of a resident student. (See JQKA). Admission of non-resident students is based on the following guidelines:

- Non-resident students may be admitted only to the extent that staff, facilities, equipment and supplies are available.
- Non-resident admission requests may be submitted to the superintendent's office any time after January 1 for the subsequent school year.
- Applications must include the reasons for making the request.
- Requests for non-resident admission are considered on an individual basis.
- No application will be approved if such approval would increase or further increase a projected class size beyond the district's class size standard or beyond building capacity.
- Non-resident students who have been approved must be enrolled and attending prior to September 20 of any given year.
- Non-resident students will be assigned to schools by the superintendent.
- Non-resident students are required to reapply each year.
- Non-resident students approved for admission will be subject to the same fees as students residing within the district.
- There shall be no allowances for providing school transportation for out-of-district students. Transportation for non-resident students shall be the responsibility of the parent.
- Non-resident students admitted to the district shall be evaluated each semester using the following criteria: academic standing (did the student make progress); attendance (was the student's attendance regular and punctual) and disciplinary record (did the student abide by the student conduct code and avoid major disciplinary problems or a large number of referrals for minor disciplinary problems). Students may be readmitted or denied admission for the next school year based on the results of these meetings. Parents shall be informed of the administrative decision no later than June 30th.

To be considered for admission to Tonganoxie USD 464 on non-resident status, the parent or legal guardian must complete and submit a "Boundary Exception/Contract for Out of District Students", complete with the necessary documentation.

**This is a voluntary arrangement between the parent/guardian and the school district and shall be reviewed bi-annually.** A non-resident student will be enrolled only after an application to attend has been approved.

For the purpose of this policy, a student's legal residence shall be determined in accordance with state statute K.S.A. 72-1046.

**Statute 72-1046:** School residence; definitions.

- (a) Any child who has attained the age of eligibility for school attendance may attend school in the district in which the child lives if (1) the child lives with a resident of the district and the resident is the parent, or a person acting as parent, of the child; or (2) subject to the provisions of subsection (c), the child lives in the district as a result of placement therein by a district court or by the secretary of social and rehabilitation services; or (3) the child is a homeless child.
- (b) Any child who has attained the age of eligibility for school attendance may attend school in a school district in which the child is not a resident if the school district in which the child resides has entered into an agreement with such other school district in accordance with and under authority of K.S.A. 72-8233, and amendments thereto.
- (c) Any child who has attained the age of eligibility for school attendance and who lives at the Judge James V. Riddel Boys Ranch as a result of placement at such ranch by a district court or by the secretary of social and rehabilitation services shall be deemed a resident of Unified School District No. 259, Sedgwick county, Kansas, and any such child may attend school which shall be maintained for such child by the board of education of such school district as in the case of a child who is a bona fide resident of the district.

(d) As used in this section:

(1) "Parent" means and includes natural parents, adoptive parents, stepparents, and foster parents;

(2) "person acting as parent" means (A) a guardian or conservator, or (B) a person, other than a parent, who is liable by law to maintain, care for, or support the child, or who has actual care and control of the child and is contributing the major portion of the cost of support of the child, or who has actual care and control of the child with the written consent of a person who has legal custody of the child, or who has been granted custody of the child by a court of competent jurisdiction; and

(3) "homeless child" means a child who lacks a fixed, regular, and adequate nighttime residence and whose primary nighttime residence is (A) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill); or (B) an institution that provides a temporary residence for individuals intended to be institutionalized; or (C) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

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**BOUNDARY EXCEPTION/CONTRACT  
FOR OUT OF DISTRICT STUDENTS**

***After the form is filled out and signed by the student and parent/guardian, it must be forwarded to the school the student will be attending.***

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Student's Name Grade

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Parents' Names

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Legal Address City State Zip

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Home Telephone Mother Daytime Phone Father Daytime Phone

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Mother's Cell # Father's Cell #

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Sending School and District

Reason for Request:

**Admission Renewal**

**Renting, Buying or Building in the District:** If you are in the process of buying or building a residence in the USD 464 district, please indicate the address of that residence and your anticipated move date. You must provide written proof (a copy of a sales contract, building permit, rental agreement, etc., that includes the address of the home and the parent/guardian name as the buyer or renter of the property.

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Street Address Anticipated Move Date

Upon being approved as a Non-Resident Student, I realize that there will be certain obligations which I must meet to remain a student at the receiving school. They are:

1. All passing grades
2. No unexcused absences
3. No more than 10 excused absences in a school year, unless there is a physician-ordered leave of absence for the child due to illness
4. No excessive tardies (no more than 5 in a school year)
5. Minimal office referrals for disciplinary infractions
6. Full payment of any fees due the district

**Failure to comply with any of the above stipulations will result in the student being returned to their home district or other educational options of the parent(s) choice outside the jurisdiction of USD 464.**

**By signing this, the parent(s) agree to check their child out of our school and see to the child's education in their home district or other options of their choice outside of USD 464 if their child is in violation of any of the five stipulations mentioned above.**

**I have read and understand the preceding stipulations.**

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Student Signature Date

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Parent/Guardian Signature Date

**Over**

**BOUNDARY EXCEPTION/CONTRACT  
FOR OUT OF DISTRICT STUDENTS**

Date \_\_\_\_\_

I hereby request that my son/daughter \_\_\_\_\_  
Student Name (please print)

Attend \_\_\_\_\_ for the \_\_\_\_\_ grade, according to the District Non-Resident Admission Policy.

Reason for the request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following exception has been met:

- **1. Student was a Non-Residential USD 464 student during the 2020-2021 school year**
- **2. Student resides with a USD 464 student**
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\_\_\_\_\_  
Receiving Principal

Approved  Denied

\_\_\_\_\_  
Superintendent

Approved  Denied